



ENROLMENT FORM

Personal details

Surname: _____

Name: _____

Address: _____

Postal address: _____

Telephone: _____ Cell No: _____

Email address: _____

Gender: _____ ID No: _____

Nationality: _____ Passport: _____

Next of Kin: _____

Contact No: _____

Student's weight _____ kg (Maximum permissible weight 100kgs)

Student's Height _____

Courses Offered

1. Private Pilot Licence

2. Commercial Pilot Licence

3. Licence Conversion

Accounts (Particulars of person/institution responsible for payment)

Name and Surname: _____

Residential Address: _____

Telephone no: _____ Cell No: _____

Email address: _____



1 .Training schedule:

- a) Students are responsible to ensure that they are aware of the training schedule.
- b) In instances where students are unable to keep their appointed bookings they must cancel these with Aero Academy at least 24 hours before the allocated slot. Failure to do so will result in an additional charge calculated at 1 hour for the instructor plus 1 hour for the aircraft booked.
- c) Students absent from their flying lessons without prior notification will be charged a “no show” fee of \$50 (Fifty Dollars) for the instructor’s time.
- d) Students are required to arrive at least 1 hour before commencement of a slot to perform pre-flight checks and fueling if required.
- e) Paperwork such as Flight Folios and Authorisation Sheets must be completed prior and subsequent to flights as instructed. Non-compliance will result in an additional charge calculated at 1 hour for the instructor fees.

2. EXAMS

- a) Extra Briefings with the instructor will cost \$50/ hour
- b) any exams failed by student will require remedial briefing on the failed subject before another attempt.
- c) Remedial briefing on a 1 on 1 basis is also available for the student.
- d) Exam quote is for one attempt at each exam, repeat of the exam will cost \$30 each time the exam is attempted.

3. STUDENT PILOTS

- a) Prior to commencement of flight training, students are required to apply for a Student Pilot License at the Directorate of Civil Aviation. (Application forms available at Aero Academy .)
- b) Applications must be accompanied by 4 x passport photos, the prescribed payment, as well as a flight medical examiners report. Particulars of accredited medical practitioners are available from Aero Academy .
- c) Student Pilot Licenses must be carried on all flights.
- d) Restricted Radio Licenses must be arranged with Aero Academy .
- e) No student pilot may carry passengers on board an aircraft at any time.
- f) All Pre-Solo engine starts must be accompanied by an instructor in the aircraft.



- g) No first solo flight may be undertaken by any student without prior endorsement of said student's logbook by the instructor.
- h) All Solo flights must be authorised by a Aero Academy instructor, who will remain present at the airport for the duration of the flight.
- i) Students who have not flown for 2 weeks, will not be allowed to undertake a solo flight without a prior dual flight check and authorisation by the instructor

4. FEES

- a) All quotations and prices are subject to increases in operational costs.
- b) Payment for training is on a strictly 'payment in advance' basis. Students' flying accounts shall at all times reflect a credit balance which is positive. Training will immediately be suspended should no credit be available.
- c) Aero Academy invoices include landing and approach fees at Kenneth Kaunda International Airport only.

5. GENERAL

- a) Students will abide by the Aero Academy Code of Conduct at all times.
- b) Students will not act in any manner which may jeopardise the good name, image or reputation of Aero Academy .
- c) Students will not act in any way that will damage or deface any property of Aero Academy and will be held liable for the cost of repairs or replacement of any such damage caused.
- d) Students will not at any stage remove any property, training files, programmes or copies thereof, from the school premises or allocated place of storage of such items.

6. EDUCATION

What is the highest qualification that you hold? (Please mention subjects taken)

Name of the Institute _____ Last year of study: _____

Was the medium of instruction during your high school education English? Yes No

If 'Yes' what was the name of the test and what was your overall mark? please provide a copy of your result when you submit the application.



STUDENT TRAINING KIT REQUIREMENT TO BE SUPPLIED BY THE SCHOOL FOR PPL & CPL	
Current sectional or terminal chart	
Head sets	
ZCARS and Supplementary	
Pilot's Handbook of Aeronautical knowledge	
Plotter	
Flight Computer	
Pilot shirts x2	
Aircraft specific checklist	
Epilettes	
Study material	
STUDENT TRAINING REQUIREMENTS TO BE SUPPLIED BY THE STUDENT	
Calculator	
Pilot uniform (white shirt/blue trousers)	
Pilot Bag	
Knee Board	
Sunglasses	
Flashlight or headlamp with red lenses	
Black shoes	
Pilot's watch	

7. PERMISSION TO USE PHOTOGRAPHS

A suitable photograph(s) of you might be taken at some stage which Aero Academy can use for marketing purposes. With your permission, this photograph(s) will be used on various electronic and print media. These could include Aero Academy website, Newspaper advertisements, magazine advertisements, Flyers, Brochures, Posters, Bill Boards, Banners, Flippers and signage on building and vehicles. All marketing material portrays EXCELLENCE and photographs will be used in good taste.

_____ ID Number _____, hereby
 AGREE/ DO NOT AGREE for photographs to be used for marketing purposes.



Name & Surname of Student _____ Signature: _____.

8. CRIMINAL RECORD HISTORY

Do you have a **Certificate of Criminal record / Police Clearance Certificate** from your country of residence? Yes No

In the last 5 years have you lived for more than 6 consecutive months in any other country?

Yes No

If answering “yes”, please give details below:

Note: Please arrange for a report of your criminal record history, including transport offence history from all countries in which you have resided in for more than 6 consecutive months within the last 5 years. These will be required when you join the course.

9. MEDICAL INFORMATION

Do you have any known medicals conditions Yes No

Please Explain if ‘Yes’ _____

ALLERGIES:
FAMILY DOCTOR:

Do you have a class 2 Medical Certificate or better? Yes No

Is it From your country of Residence Number _____

And/or ZCAA Client Number _____

A Zambia Civil Aviation Authority medical is required for completed acceptance onto all courses at AERO



ACADEMY.

Height _____

COPY OF MEDICAL AID CARD REQUIRED

PREVIOUS FLIGHT TRAINING ORGANISATION (IF APPLICABLE)		
NAME:		
ADDRESS:		
HOT/CFI:		
STUDENT PILOT LICENCE NUMBER		
MEDICAL VALIDITY DATE:		
TEL:	WORK:	CELL:
<i>ATTACH THE PROGRESS EVALUATION REPORT</i>		
COURSES COMPLETED		
GROUND SCHOOL (LIST BELOW)		
COURSE	MARK OBTAINED %	
FLYING EXERCISES		
COURSE	(s)	MARK OBTAINED %



10. ENROLMENT DECLARATION

I, _____ herewith wish to enroll for the _____ course
commencing on _____.

Confirmation of enrolment will be acknowledged upon receipt of the following:

- a) Deposit slip
- b) Signed enrolment form
- c) Signed Conditions of enrolment
- d) Copy of ID or passport
- e) Personal particular form
- f) Proof of payment of the prescribed deposit.

I, the undersigned herewith acknowledge that I have read, understand and agree to all above mentioned terms and conditions, including the formal quotation for training and accept same as binding on me by affixing my signature hereto.

Signed at _____ on this ___ day of _____ 20__

Student/Client

Signed at _____ on this ___ day of _____ 20__

Student/Client

Guardian (If under 18, signature of the legal guardian)



Contact Details

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